



Uniworld English College

ABN 81 115 015 668
CRICOS Provider No. 02703G

Registered as : Sydney Institute of English Education Pty. Ltd.

Campus Address : 55 Regent Street, Chippendale NSW 2008 Australia
Correspondence : P.O Box K1311 Haymarket NSW 1240 Australia
Telephone : (61 2) 9699 8600 **Facsimile** : (61 2) 9699 8611
E-mail : info@uniworld.com.au **Website** : www.uniworld.com.au



Student Details

Family Name	
Given Name(s)	
Nationality	
Passport No.	
Visa Expiry Date	Visa Type
Date of Birth	Gender (M/F)
Overseas Address	
Telephone	
Address in Australia (if known)	
Telephone	
Email	

Education

Previous English Exam Results			
TOEFL	IELTS		
Other			
Other Education:	High School <input type="checkbox"/>	College <input type="checkbox"/>	University <input type="checkbox"/>

Accommodation

Do you want UNIWORLD ENGLISH COLLEGE to arrange Homestay accommodation for you? Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, how many weeks? <input type="text"/>		
Room: Smoking <input type="checkbox"/> Non-smoking <input type="checkbox"/>		
Food or animal allergy <input type="text"/>		
Do you want to be picked up at the Airport? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Arrival details	Date <input type="text"/>	Time <input type="text"/>
Airline Name	<input type="text"/>	Flight No. <input type="text"/>

Payment Details

Enrolment Fee	A\$
Tuition Fee (..... weeks)	A\$
Materials Fee	A\$
Overseas Student Health Cover Fee (OSHC)	A\$
Accommodation Placement Fee	A\$
Homestay Accommodation Fee	A\$
Airport Pickup Fee	A\$
Guardian Placement Fee	A\$
Guardian Fee (..... weeks)	A\$
Further Study Placement Fee	A\$
Other:	A\$
Total Payment Enclosed	A\$ <input type="text"/>

Course Details

How long do you wish to study English at UNIWORLD ENGLISH COLLEGE? <input type="text"/> weeks	
Start Date: Day <input type="text"/> Month <input type="text"/> Year <input type="text"/>	
Course: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
<input type="checkbox"/> English for Int. Communication (CRICOS Code: 056599A)	
<input type="checkbox"/> English for IELTS and TOEFL (CRICOS Code: 056600B)	
<input type="checkbox"/> English for Tertiary Entrance (EAP) (CRICOS Code: 056603K)	
<input type="checkbox"/> Prep. Course for Cambridge (FCE) (CRICOS Code: 056604J)	
<input type="checkbox"/> English for High School (CRICOS Code: 056602M)	

Further Study in Australia

Will you take further study in Australia after your English course? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If YES, have you already arranged a place? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you want UNIWORLD ENGLISH COLLEGE to arrange a place for you? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If YES, at what level will you study? <input type="text"/>	

Guardianship

All students under 18 years of age must have an adult guardian in Australia. Do you want UNIWORLD ENGLISH COLLEGE to arrange a Guardian for you? Yes No

If NO, please write your Guardian's details:

Full Name
Address
Ph: (H) <input type="text"/> (W) <input type="text"/>
Relationship

If you are under 18 years of age, your parent or legal guardian must sign below.

Signature of parent/guardian:

How did you find out about Uniworld English College?

I declare that all the information given on this form is correct. I have read and fully understand the terms and conditions of enrolment (including the cancellation, refund and transfer policy) and agree to be bound by them. I authorise UNIWORLD ENGLISH COLLEGE to retain my tuition fees in accordance with the cancellation, refund and transfer policy, if I elect to cancel my enrolment at any time.

Signed Date / /

TERMS AND CONDITIONS

ATTENDANCE - Regular attendance is expected. Students must attend a minimum 80% of classes to satisfy student visa requirements. All courses are full-time courses requiring a minimum of 20 hours of attendance per week.

FEES - Uniworld English College (UEC) reserves the right to vary its fees at any time. Fees may change without prior notice.

EXPULSION - UEC reserves the right to expel students for serious breaches of discipline.

ACCOMMODATION - UEC can arrange accommodation with a minimum of 4 weeks notice. The minimum period of homestay accommodation is 4 weeks. UEC will only accept the first four weeks of homestay accommodation fees and these fees must be paid in advance. Any further homestay fees must be paid directly to your homestay family. UEC can assist students in finding alternative accommodation, however, an accommodation placement fee will apply for this service and must be paid in advance.

Late arrival - UEC must be given at least one week's notice otherwise an additional airport pickup fee will be charged and one week's homestay accommodation will be forfeited.

Cancellation (7 days notice or more) - A student will forfeit their airport pickup fee and their accommodation placement fee, but will be refunded their homestay accommodation fee.

Cancellation (less than 7 days notice) - The student will forfeit their airport pickup fee, their accommodation placement fee and one week's homestay accommodation fee.

Cancellation (after your homestay has commenced) - No fees whatsoever will be refunded.

CANCELLATION AND REFUND POLICY

1. The enrolment fee, accommodation placement fee, guardian placement fee and airport pickup fee are not refundable under any circumstances, including visa rejection.
2. If a student is refused a visa for study or for extension of study in Australia, the tuition fee, guardian fee, materials fee and the homestay accommodation fee will be refunded in full within 4 weeks after receiving a written claim from the student provided that all original documents and an original letter from the Australian Embassy, High Commission or Immigration Office are supplied to UEC.
3. If a student cancels their course no later than 28 days before it is due to commence, the enrolment fee plus 30% of the tuition fee will be forfeited.
4. If a student cancels their course 28 days or less before it is due to commence, the enrolment fee plus 50% of the tuition fee will be forfeited.
5. No refund will be given to any student who cancels once a course has commenced.
6. No refund will be given to any student who breaches their visa conditions or fails to meet course requirements.
7. Students taking package courses that involve an ELICOS course as a prerequisite to a Uniworld Business College (UBC) course, will be considered UBC students from the commencement of their period of study in Australia.
8. When students are enrolled in package courses, NO REFUND will be granted in the event of a cancellation or withdrawal on the second course after the course commencement date of the first course.
9. UEC will not authorise the transfer of fees to any other institution or any other student account.
10. If a student completes the course early, the full tuition fee must be paid before any certification is issued.
11. If a student extends their course, they will be subject to additional fees and those fees must be paid before any certification is issued.
12. If a student changes courses in which they were originally enrolled, they will be subject to the current fee structure. Students are also subject to pay a new materials fee due prior to commencement of their new course.
13. Should UEC be unable to offer the course for which the student has enrolled, all monies paid to UEC, including the enrolment fee, will be refunded within 2 weeks after UEC defaulting on the intended course in which the student has enrolled.
14. Students who wish to apply for a refund should do so in writing and address it to the Registrar, Uniworld English College, P.O. Box K1311 Haymarket, NSW 1240, Australia.
15. This agreement does not remove the right to take further action under Australia's consumer protection laws. UEC's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies. For details refer to Sections 43-44 of the *National Code*, and Sections 27-32 of the *ESOS Act 2000*.
16. Students must be aware that personal information may be made available by UEC to Commonwealth and State agencies and the ESOS Assurance Fund Manager (Section 51 of the *National Code*).

FEES (\$A)

• Enrolment Fee	150
• Materials Fee	
1-4 weeks	40
5-12 weeks	70
13-28 weeks	140
29 weeks or more	220
• Overseas Student Health Cover (OSHC)	
3 months	97.20
6 months	194.40
12 months	388.80
English for Int. Communication	300 per week
English for IELTS and TOEFL	300 per week
English for Tertiary Entrance (EAP)	320 per week
Cambridge (FCE)	300 per week
English for High School	330 per week

ACCOMMODATION FEES (\$A)

• Accommodation Placement Fee	180
• Homestay (4 weeks)	960
• Airport Pickup Fee	100

OTHER FEES (\$A)

• Guardian Placement Fee	150
• Guardian Fee (per week)	30
• Further Study Placement Fee	250

MAIN COURSE INTAKE DATES

All courses (except EAP & FCE)

- Weekly intakes available

MAIN COURSE START DATES

- Every Monday

PAYMENT

*All fees should be paid in
AUSTRALIAN DOLLARS.*

Bank cheque or Bank Draft payable to:

UNIWORLD ENGLISH COLLEGE

TELEGRAPHIC TRANSFER
or DIRECT DEPOSIT TO:

Account Name:	UNIWORLD COLLEGE
Account No:	032-249 19-2649
Bank:	Westpac Banking Corporation
Branch:	Cnr Bay & Francis Streets, Broadway NSW 2007 AUSTRALIA