

Milton College

www.miltonlc.com.au





Welcome to Milton College. At Milton, we ensure that students have a great time learning English with the best possible teachers.

We pride ourselves on our warm, family atmosphere and give students the best possible language learning environment. We also encourage them to aim for the best in all areas of their endeavour.

I enjoy hearing from students all the wonderful feedback about the school and the teachers and I feel confident that you will feel the same as them. We hope to see you soon.

Steven L. James

Director of Studies, Milton College





Contents

Milton College	pg3
Transportation	pg4
Accommodation	pg4
Frequently Asked Questions	pg5
General English Program	pg6
IELTS Preparation Program	pg8
English for Academic Purposes	pg9
High School Preparation	pg10
Cambridge Preparation	pg12
TOEIC Preparation	pg13
Certificate IV in TESOL	pg14
TECSOL Preparation	pg16





Milton students



Common room



Bondi Beach



Milton College

Milton College was originally founded in Hong Kong in 1932. It was established in Sydney and is accredited with NEAS and is a member of the ELICOS Association. Milton College has a sister school in Taipei which was established in 1949 and is still teaching English to this day.

Milton College is nestled in the heart of the North Sydney business district. It is located 10 minutes from the city by train. Bus and train stations are conveniently located close to the school.

The College has two campuses located in North Sydney, the main campus and the Arthur Street campus, both a short distance from each other. The Arthur Street campus houses our High School and IELTS Preparation Program.

The growth of students at Milton is mainly due to its strong educational values in offering quality education with highly qualified teachers. Milton is a friendly and caring school with a warm family-like atmosphere. Our counsellors are professional, experienced, and able to assist you with your problems.

Sydney

Sydney is set on the famous Sydney Harbour with beaches along the eastern side of the city, the Blue Mountains on the west and the protected National Parks on the northern and southern perimeters. You can go bushwalking in the National Parks and see Australia's amazing variety of native plants and wildlife. Or you can take a short drive and go to the picturesque Blue Mountains or the Hunter Valley and taste some of Australia's best wines.

Sydney is a city for those who love the outdoors life. There are many beaches where you can surf, swim, sail or just enjoy the scenic view. Museums and art galleries are located in the heart of Sydney, which boasts fantastic art works from around the world and locally. There are also restaurants and cafes preparing food from every corner of the globe.

Transportation

Sydney has an extensive bus, train and ferry transportation system that can get you around the city with ease. Milton College is conveniently located 10 minutes from the Central Business District and just across the Harbour Bridge. The school is located 5 minutes from North Sydney train station, one of the main stations on Sydney's extensive rail network. It is 2 stops from the center of the city. There is also an extensive bus network and even a ferry service. One of the main attractions of Sydney is riding a ferry from the city to the famous Manly beach on the Northern beaches.

Accommodation

There is a range of accommodation options for students in Sydney. Our homestay officer and other staff at Milton College can help you find the best one for you. Homestay allows you to stay with an Australian family in their home, giving you the chance to practice your English outside the classroom. Meals are provided and students can experience the warmth of family life, even while they are away from their home country.

Share accommodation is another popular option, with students sharing a house or an apartment with fellow students or with native Aussies. This is cheaper than homestay, though students have to provide their own meals and contribute towards bills.

Milton College has a accommodation noticeboard in the common room, where notices are regularly posted.



Frequently Asked Questions

Q: How many students are there in each class?

A: There are usually 13-15 students in each class

Q: Who will be my teachers?

A: All of Milton's teachers have university degrees and TESOL qualifications. As well as Australian teachers, Milton College also has teachers from England, Canada, New Zealand and Ireland. This is great for students as it allows them to get exposure to a variety of accents and different types of English.

Q: How will I learn?

A: A 'hands on' approach to language learning. Lessons are constantly evaluated through practical application in community situation with emphasis on conversation and pronunciation.

For all full-time Overseas Students, the courses are 25 hours a week, face-to-face contact, 5 hours per day, Monday to Friday. Starting time is 9am, finishing time is 3pm.

Students, other than those on Overseas Student Visas have a choice of either part-time or full-time courses.

Q: Where will I live?

A: Our accommodation officer can help you find various kinds of accommodation close to the school such as share accommodation or homestay with an Australian family. Any special requests or arrangements need to be made before arrival. We will try to find the most suitable accommodation arrangement for your needs.

Q: Can I be collected from the airport?

A: Yes, we can arrange airport pick-ups.

Q: Can I work while I am studying?

A: Yes, students on Overseas Student Visas can work up to 20 hours per week. The work should not interfere with English studies. A chat to the counsellors and other students will inform you on what is available and the processes involved.

Q: Who will help me solve my problems?

A: At Milton College, we want to provide all our students with the best possible learning environment. This requires students to feel happy with all aspects of their life. If a student has a problem with any aspect of the class or the school, the first person they should approach is their teacher. Milton College teachers care about their student's welfare and are always willing to listen to their students and solve the problem as quickly as possible.

A: Students can also talk to one of Milton's student counsellors. Our staff speak several foreign languages to help students as well. They will do everything they can to ensure that student's concerns are dealt with swiftly, so they are free to concentrate on their studies.

Q: How will I know my English is improving?

A: All students in General English are tested across the four skills – listening, reading, writing and speaking – as well as grammar every month. Following this, students receive their monthly reports grading their skills and detailing their progress. IELTS students do a practice IELTS test every Friday. This test covers reading, writing and listening and also a speaking test upon request. These tests are marked by the IELTS teachers and students are given an equivalent IELTS score for each skill. Students are also given individual feedback to help them improve their test skills as quickly as possible.

Q: Can I change from one course to another?

A: Yes. If a student wishes to change from General English to an academic course offered by Milton, they will need to inform their teacher or one of the counsellors who will arrange for them to sit an entry test. If the student is at the required level, they can enter the course at a date set by the course director or Director of Studies.

Q: How can I enrol?

- A:**
1. Send your completed enrolment form to your Milton College official representative or directly to Milton College. You can also enrol on-line on our website.
 2. Milton College will acknowledge your application and provide an invoice.
 3. Upon receipt of invoice, please send full fees in Australian dollars, including all optional fees, to Milton College's bank account:

Bank Name: ANZ Bank

Bank Address: Cnr Pitt and Hunter Street, Sydney

Account Number: 2155 37702

BSB: 012 003

Swift Code: ANZBAU3M

4. Take the eCOE, and any additional documents, to the Australian Embassy in your country to apply for a student visa.
5. For Tourist or Working Holiday visas, upon receipt of fees, Milton will complete your enrolment and send a receipt and confirmation letter.



General English Program CRICOS Code 031908K

Duration: 1-48 weeks (full time 25 hours per week – part time 15 hours per week)

Entry Requirements

Milton College has seven levels of General English from Beginner to Advanced. Students of all levels are welcome at Milton. Students will sit a placement test upon arrival at Milton and will be placed in the appropriate class.

This course prepares students for conversation, every day situations and daily interactions for people travelling or living in an English speaking country. Students learn more than just the grammar of English. They practice all of the skills every week – listening, reading, writing and speaking – in an interactive environment where students are encouraged to speak English at all times and also to ask a lot of questions. Students are also given the opportunity to give input about what they would like to study and what they hope to learn and to achieve with their English.

Course Intake Dates

- 3 January
- 7 February
- 7 March
- 4 April
- 2 May
- 6 June
- 4 July
- 2 August
- 5 September
- 4 October
- 7 November
- 5 December

Learning Outcomes

Students doing a 24-week course will achieve:

- A better understanding of grammar, vocabulary and functions.
- Improved listening and speaking skills.
- An ability to use English in a natural way in a variety of different situations, both formal and casual.
- Strategies to deal with communication problems.

Assessment

- Students are tested every month on each of the four skills – reading and comprehension, writing, listening and speaking.
- Students are given a language level report every month. This report grades students on each of their language skills as well as their overall English ability.
- Students are given a Certificate of Attainment upon completion of their course. This certificate records the student's final scores for each of the skills. Students also receive a Certificate of Attendance (for Student visas).
- Students are interviewed upon completion of course and given opportunity to assess their own improvement and assess the school and their classes. This is part of Milton College's ongoing process of evaluation and professional improvement.

Sample Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Lesson 1 9:00 to 10:40am	Grammar	*Functions 1	Writing	Dictogloss	Activity 1
Break					
Lesson 2 11:00 to 12:40pm	Culture	Speaking	*Functions 2	*Functions 3	Activity 1
Lunch					
Lesson 3 1:20 to 3:00pm	Listening	Reading	Speaking 2	Evaluating	Activity 2

* Functions are lessons where students are given practical language to use in everyday situations such as the bank, in a restaurant or on the telephone. These lessons focus on speaking, listening and some writing. Dictogloss is a listening, writing, speaking and vocabulary lesson.

Sample Friday Activities

- Movies (Listening)
- Sport
- Conversation (Speaking)
- Newsletter Production (Writing)
- Examination Practice
- Business English



Sample Friday Activities

On Fridays, we offer some of the following activities as electives:

Movie Class

There are usually three levels of movie class, Pre-intermediate, Intermediate and Upper Intermediate/Advanced. Students are introduced to some of the vocabulary from the movie before they start watching. During and after the movie they do a variety of related activities including listening exercises, vocabulary activities and discussions. Movie class is a fun way of improving listening skills and vocabulary and is always one of the most popular electives.

Conversation Class

Students get a lot of speaking practice in their regular Monday to Thursday classes. However, students can also choose conversation class as a Friday elective to maximise their chance to use the English they have been learning. Special attention is given to Functional English, the vocabulary and set phrases used in a variety of everyday situations.

Business English

This elective focuses on the specific vocabulary used in formal business situations, both in written and spoken form. Students learn how to write resumes, fill in job applications, write formal business letters, conduct business meetings, and write emails.

Newsletter

The Milton Newsletter is a monthly newspaper written by and for the students at Milton. Students use Milton computer facilities to design each issue and write articles, with the assistance of a teacher, on a range of topics from customs in their home country to upcoming events in Sydney. Copies of the newsletter are then given to all students at Milton.

Grammar Class

This elective is an intensive grammar class divided into different levels, from lower to advanced. Students are given the chance to put the grammar they learn into use through both spoken and written activities.

Sport

During winter, Milton College soccer team plays against other ELICOS schools in Sydney. Any students, past or present, are welcome to play or come and cheer on the team whilst practising their English and making new friends. During summer, Friday afternoon is at the famous Manly beach, where students have a range of options including swimming, surfing, beach volleyball or just lying on the beach soaking up the beautiful Australian sun.



IELTS Preparation Program CRICOS Code 041528F

Duration: 4-16 weeks at 25 hours per week

*Students should study for a minimum of 10 weeks but may choose a period of time to suit their own needs.

Entry Requirements

- Intermediate English or above.

This course prepares students for the IELTS exam. This exam is used for similar purposes to the TOEFL examination. There are two modules, general and academic. Students must have an academic IELTS result between 6.0 or 6.5 for university entry. Students planning to enter TAFE, business or other colleges or who are seeking residency in Australia need between 5.0 and 6.0 in the general IELTS module. High school students need 5.5 in the general module for most schools. The exam has four parts: speaking, reading, writing and listening.

The Milton IELTS course prepares students to do the exam well. It does this by training the students to understand the exam's structure and the expectations of the examiners, as well as the language and the time needed for each part of the exam. Entrance to the course is possible at any point in the course's 16-week cycle.



Learning Outcomes

Students who undertake the full course will gain:

- An understanding of the examination's structure
- Strategies to do the exam: timing, organization, etc
- Competency in the four exam skills
- A better understanding of grammar, vocabulary, functions, register and discourse
- The main vocabulary used in the examination's themes
- Western academic writing skills
- Development of speaking fluency and accuracy.

Assessment of Outcomes

- Trial interviews and exams will tell the students if they are ready to do the exam
- Real IELTS tests correlate highly with final practice tests ($r=0.91$). Average student improvement is 1 band score in 8 weeks.

Topics

1. Arts & Entertainment / 2. Business & Industry / 3. Culture and Traditions / 4. Education / 5. Employment / 6. Family and Society / 7. Food / 8. Globalisation / 9. Health & Medicine / 10. Language / 11. Lifestyle / 12. Media & Communication / 13. Science & Technology / 14. Space / 15. The Environment / 16. Travel & Transport.

Sample Timetable

Reading, writing, listening and speaking plus grammar are skills needed for the IELTS exam which are delivered Monday to Thursday through relevant weekly topics. Trial examinations are held on Fridays. Each day is structured into three lessons of one hour and forty minutes, making five face-to-face classroom hours each day.

	Monday	Tuesday	Wednesday	Thursday	Friday
Lesson 1 9:00 to 10:40am	- Topic Introduction - Jigsaw Reading - Vocabulary Building	- Speaking	- Speaking - Reading	- Reading - Listening	- Practice Test - Reading
Break					
Lesson 2 11:00 to 12:40pm	- Group Discussion - Guided Writing	- Dictogloss - Listening	- Listening	- Writing Task 1 (Academic)	- Practice Test - Writing
Lunch					
Lesson 3 1:20 to 3:00pm	- Task 2 Writing	- Vocabulary and Speaking	- Speaking - Reading	- Writing Task 1 (General)	- Practice Test - Listening

English for Academic Purposes

CRICOS Code 052223K

Duration: 10 weeks at 25 hours per week.

Students are also required to study and research in their own time using the skills they have learned in the course.

Course Goal

English for Academic Purposes (EAP) prepares students for study in Australian universities by focusing on the skills needed in business-related courses. The Milton College EAP course uses a communicative, task and text-based method to prepare students to do well in their chosen field of study. The EAP course trains students to understand the Western academic philosophy, the expectations of lecturers and tutors and the conventions and structures used in university. Students who complete the course successfully will be able to enter a variety of courses offered by universities and other institutions without requiring an IELTS test.

Entry Requirements

Prospective undergraduate students must achieve 5.5 in the in-house test (similar to IELTS 5.5 academic).

Prospective undergraduate students who have undertaken the IELTS test recently may also enter with IELTS 5.5 Academic, or 6.0 General with 6.0 in writing.

Prospective postgraduate students must achieve 6.0 in the in-house test (similar to IELTS 6.0 academic).

Prospective postgraduate students who have undertaken the IELTS test recently may also enter with IELTS 6.0 Academic with 6.0 in writing.

Learning Outcomes

Students who complete the 10-week course will be learning and practising the following university tasks:

- Writing a critical review
- Writing an essay (including a long project)
- Writing a report
- Writing a case-study analysis
- Oral presentations and tutorial discussions
- Note-taking in lectures
- Examinations

Assessment of Outcomes

EAP teachers assess outcomes on a weekly basis with set assignments and by a final project of a 2500-3000 word essay. Student progress is closely monitored due to the nature and aims of the course. Students receive the assessment task criteria well before the assignment is due and the results are discussed with students in weekly appointments with their teachers.

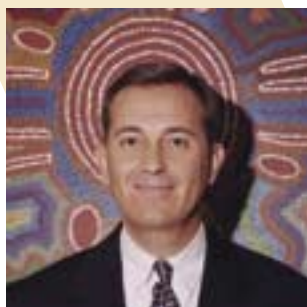
Examinations in weeks 9 and 10 test the students' understanding of the input phase. These examinations assess writing skills (essay, summary and short answers) and listening and note-taking skills. Students begin work on their individual project in week 4 and submit in Week 10. This project enables students to apply the knowledge they have gained in a manner that is purposeful and relevant to their individual interests.

Sample Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Lesson 1 9:00 to 10:40am	- Essay writing structure guide	- Critical reading guides	- Writing a critical review - Instructions for group presentation assignment	- Listening to lectures and note-taking	- Essay writing (needs based) - Feedback on bibliographies
Break					
Lesson 2 11:00 to 12:40pm	- Peer analysis of essays using our essay evaluation form	- Analysis of how to write a critical review	- Students present their articles to their group. Select and analyse one article	- Writing a critique - Analyse more samples of critical reviews	- Presentation skills
Lunch					
Lesson 3 1:20 to 3:00pm	- Database workshop: finding academic journal articles	- Individual consultations - Language tasks for writing a critical review	- Individual consultations - Group work on one article continues	- Individual consultations - Write a Bibliography	- Class meeting

High School Preparation CRICOS Code 031909J

Duration: Graduation from 4-40 weeks (depending on the student level)



Students learn best when they feel comfortable, yet challenged. At Milton College a team of highly experienced teachers provides a caring and dynamic learning environment that aims to develop students' enjoyment, confidence and independence as language users and learners.

We look forward to seeing you at Milton.

Stuart R. Lee

Principal of High School Program, Milton College

Entry Requirements

- Ages 12 to 18 years

The High School Preparation program prepares students for Australian high schools. It is an integrated skills-based program. The curriculum is built around three key learning areas plus maths and sport. Each week a new unit of work is undertaken. A unit revolves around a multidisciplinary theme, such as science, media studies, or Australian history and culture. Students study from interesting text books, as well as a variety of stimulating resources, such as readers, written media, tapes, audio-visuals and field trips.

The duration of study is dependent on the student's level of English and aptitude. Students are advised of the length of study required after completion of our placement test. Students' overall progress is closely monitored and individualised learning plans are developed for those with specific learning needs.

Learning Outcomes

Students at Milton College will:

- Reach intermediate level English (for those entering Years 7-10 at high school) and upper-intermediate level (for those entering Year 11 high school or Foundation Programs).
- Acquire study skills necessary to succeed in high schools in NSW, including skills in note-taking, research, organisation, time management and test preparation.
- Become familiar with the English language within an Australian cultural context, allowing them to communicate appropriately and effectively.
- Be able to use, reflect on, and enjoy the English language in a variety of text and forms, through speaking, listening, writing and reading.
- Think in ways that are imaginative, interpretative and critical.
- Have an understanding of the language of maths in order to interpret and solve mathematical problems.

Assessment of Outcomes

Students at Milton College will:

- Be monitored daily by the class teacher.
- Complete two pieces of homework each night.
- Be formally tested each week in speaking, reading and comprehension, and writing skills. The intermediate and upper-intermediate classes are also tested in maths each week.
- Sit a cross-school test in reading and comprehension and writing each month.
- Receive a substantial progress report each month, including narrative and diagnostic reporting.
- Maintain a writing portfolio that is checked by the teachers each week, or the Principal each month. The writing portfolio also permits students to monitor their own progress.

AEAS

Milton College is an official testing centre for Australian Education Assessment Services (AEAS). AEAS assessment provides comprehensive testing specifically designed for primary and secondary students wishing to study in Australia. Many private schools require AEAS testing for international applicants.

The student is assessed in three areas:

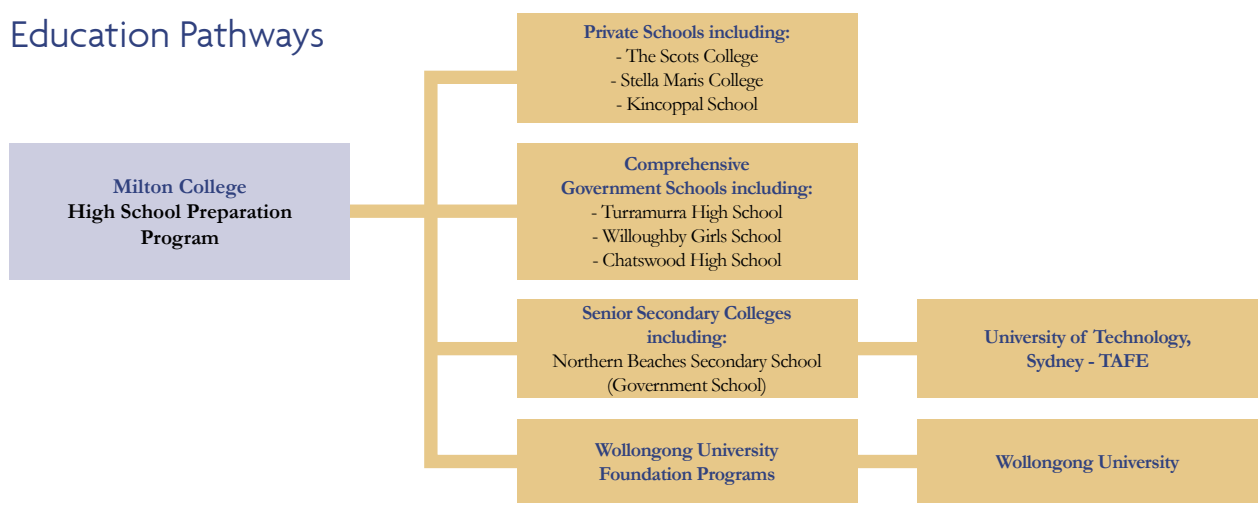
- English Language Proficiency
- Mathematical Reasoning Ability
- Non-verbal General Ability

The AEAS assessment report includes the following:

- A score for each English sub-test and an overall English language proficiency score
- A recommendation on the length required for an intensive language program
- A raw score and a normalised score for the general ability and the mathematical reasoning tests

The AEAS tests are conducted at the Arthur Street campus.

Education Pathways



Sample Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Lesson 1 9:00 to 10:40am	Introduce new thematic unit for the week (eg. Technology) - Vocabulary and Grammar - Speaking skills - Listening skills	- Grammar - Vocabulary - Speaking skills - Listening skills - Test (TV news)	- Grammar - Vocabulary - Speaking skills - Test (TV news)	- Grammar - Vocabulary - Speaking skills - Test (TV news)	The Language of Maths - Algebra - Mathematical Symbols
Break	Exercises beside Sydney Harbour – football, frisbee, ropes, etc.	Break	Exercises beside Sydney Harbour – football, frisbee, ropes, etc.	Break, followed by a school assembly. Each class takes turns in leading the assembly.	Break
Lesson 2 11:00 to 12:40pm	Reading and Comprehension (Gist, detail, meaning in context)	Reading and Comprehension (Literature)	Reading and Comprehension (Literature)	Reading and Comprehension (What the media says)	Test-review of all skills and language learnt that week
Lunch					
Lesson 3 1:20 to 3:00pm	Writing skills, library and Internet research projects	Writing skills based on research. - Rough draft	Writing tasks - Edit and produce	Field trip (eg. museums and galleries)	Sport: - Swimming - Basketball - Badminton - Tennis



Lee Yun HA (Harry) 16, from Korea

"I have been studying at Milton for about 6 months.

During class, I practice English in reading, writing, listening and speaking. I am very happy with what I have learnt at Milton. Now I know how to write good sentences and my listening skills are improving a lot."



Mikimasa TASAKA (Miki) 17, from Japan

"At Milton people are very friendly and teachers are

very good at teaching. Milton has lots of programs that interest students. On Friday afternoon we go to the sports centre and swim, play basketball or bushwalk. We also go on excursions to museums and the cinema, so we are always enjoying learning at Milton."

Cambridge Preparation

First Certificate in English (FCE) – CRICOS Code 050920A

Duration: 10 or 12 weeks at 25 hours per week

- The Cambridge First Certificate in English is the third level of the Cambridge exams in English for Speakers of Other Languages (ESOL).
- FCE is taken by more than 270,000 candidates each year in more than 100 countries throughout the world.
- Milton's Cambridge teachers are from the United Kingdom so students are thoroughly prepared for the test.

Entry Requirements

- 5.0 IELTS or Upper Intermediate English or equivalent
- Milton FCE entry test.

FCE has widespread recognition in commerce and industry. Many universities and other educational institutions in countries other than Australia recognise FCE for English language entrance requirements. It is a valuable qualification for anyone who wants to work or study abroad or to develop a career which requires language skills.

The exam consists of five papers – Reading, Writing, Listening, Speaking and Use of English which tests grammar and vocabulary.

Course Intake Dates

- 20 September 2004 – 10 December 2004 (12 weeks)
- 3 January 2005 – 11 March 2005 (10 weeks - two weeks of revision not included)
- 21 March 2005 – 10 June 2005 (12 weeks)
- 19 September 2005 – 9 December 2005 (12 weeks)

FCE exam dates

- 14 December 2004
- 12 March 2005
- 14 June 2005
- 13 December 2005

Learning Outcomes

Students who undertake the full twelve weeks of the course will have:

- knowledge of test-taking techniques specific to FCE
- knowledge of a variety of writing genres eg. formal and informal letters, narratives, reports and articles
- improved listening skills
- improved reading skills for a variety of genres
- improved speaking skills
- a greater awareness of word families and word formation
- the ability to analyse texts grammatically and to transform sentences so as to express the same meaning in a different form.

Assessment of Outcomes

Every week on Friday there is a mock test in one piece of Writing and Listening. Also in lesson 3, there is a mock test alternating weekly between Reading and Use of English. Twice in the course, there is a mock exam for the entire test, usually in week five and week ten.

Sample Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Lesson 1 9:00 to 10:40am	- Feedback on writing paper homework - Textbook unit	- Textbook unit	- Textbook unit	- Textbook unit	- Feedback on last week's writing test - Mock writing test
Break					
Lesson 2 11:00 to 12:40pm	- Textbook unit	- Textbook unit	- Textbook unit	- Textbook unit	- Mock listening test & feedback
Lunch					
Lesson 3 1:20 to 3:00pm	- Speaking	- Use of English Grammar	- Speaking	- Use of English Grammar	- Mock reading test & feedback
- Homework (including a writing paper task each week)					

TOEIC Preparation

CRICOS Code 047416K



Duration: 8 weeks course at 25 hours per week, 2 intakes a year

“The TOEIC® test is the world’s leading test of English language proficiency in a workspace context. More than 4,000 corporations worldwide use the TOEIC® test and more than 1.4 million people take the test every year”

TOEIC® User Guide

Entry Requirements

- 625 TOEIC® or 5.0 IELTS (General) or Intermediate English or above.

The TOEIC® (Test of English for International Communication) is an English language proficiency test. Milton’s TOEIC® program teaches students the skills they need for the highest TOEIC® score possible by teaching English for both general and business purposes.

In class, students learn vocabulary, grammar, questions types and test taking techniques specific to TOEIC®. Students monitor their progress through writing up to five full-length practice tests every intake.

Milton offers the official TOEIC® test to its students every intake.

Milton's TOEIC® teachers are from North America so students are thoroughly prepared for the test.

Learning Outcomes

Students who undertake the full course will:

- Be knowledgeable of test taking techniques specific to TOEIC®.
- Understand and be able to work within time restrictions.
- Identify misleading information in listening/reading sections of TOEIC®.
- Learn 600 key TOEIC® words.
- Learn 20-25 essential English grammar structures
- Become familiar with business idioms/phrasal verbs tested in TOEIC®.

Assessment of Outcomes

- TOEIC® teachers assess outcomes on a weekly basis

Course Intake Dates

- 17 January 2005 – 18 March 2005 (8 weeks)
- 1 August 2005 – 23 September 2005 (8 weeks)

Topics

1. Corporate Development / 2. Dining Out / 3. Entertainment / 4. Finance and Budgeting / 5. General Business / 6. Health / 7. Housing / 8. Manufacturing / 9. Offices / 10. Personnel / 11. Purchasing / 12. Technical Areas / 13. Travel.

Sample Timetable

Each day is structured into three lessons of 1 hour and 40 minutes, making five face-to-face classroom hours each day.

	Monday	Tuesday	Wednesday	Thursday	Friday
Lesson 1 9:00 to 10:40am	- Reading - Comprehension - Listening - Vocabulary	- Reading - Comprehension - Listening - Vocabulary	- Reading - Comprehension - Listening - Vocabulary	- TOEIC Test	Friday Elective: - Full-length Practice Test
Break					
Lesson 2 11:00 to 12:40pm	- Reading - Grammar	- Reading - Grammar	- Reading - Grammar	- TOEIC Test	Friday Elective: - Discuss Test
Lunch					
Lesson 3 1:20 to 3:00pm	- Vocabulary - Speaking - Writing	- Vocabulary - Speaking - Writing	- Vocabulary - Speaking - Writing	- TOEIC Test	Friday Elective: - Conversational Grammar Option

Introduction to Language Instructors Courses

Our Philosophy

Good teaching requires both knowledge and experience. On the Milton Language Teacher Training Course we ensure trainees get plenty of both. The courses' team of highly qualified and experienced teachers create a comfortable and stimulating environment to study this challenging subject. The course aims to produce confident, competent and independent teachers who have a solid base of knowledge on which to build with experience.

Our Trainers

Simon Cavell, Course Director



With a wide range of experience, including 12 years as a teacher and 4 years as a teacher trainer, Simon has taught in Europe, Australia and Asia. While in Japan he was a teacher trainer for a number of programmes at one of Japan's largest language institutes before

going on to open his own language school. Simon holds both VET and CELTA qualifications.

Andrea Vergara, Head Trainer



Originally from Chile, Andrea has a wealth of English teaching experience both international, in China and Japan, and locally in schools and colleges around NSW

Andrea is a Language and Literacy Masters Degree graduate and also has a Graduate Diploma in TESOL.

Andrea has experience teaching all age groups and is also a qualified Spanish and Japanese teacher.

Certificate IV in TESOL National Code: 3001QLD (Accredited)

Duration: 9 weeks at 27.5 hours per week (Total: 247.5 hours)

Entry Requirements

6.0 IELTS General Training Module or equivalent (TOEIC or TOEFL accepted as equivalent).

Vocational Outcome

Together with a degree and either 800 hours teaching experience or a diploma in education, a possessor of this certificate meets the minimum NEAS requirements for an ELICOS teacher employed in Australia.

Certificate course example Timetable for a week (week 2)

	Monday	Tuesday	Wednesday	Thursday	Friday
10:00 to 10:50am	- Weekly Test Week 2	- Teaching Practice Feedback	- Teaching Practice Feedback	- Teaching Practice Feedback	- Teaching Practice Feedback
Break					
11:00am to 12:00pm	- Grammar Future Tenses	- Observation	- Grammar Conditionals	- Grammar Passives	- Grammar Modal Verbs
12:00 to 1:00pm	- Teaching Methodolgy Unit 2 Part 1 Teaching Skills	- Observation Feedback	- Teaching Methodolgy Unit 2 Part 2 Teaching Skills 2	- Teaching Methodolgy Unit 2 Part 3 Lesson Planning	- Teaching Methodolgy Unit 2 Part 4 Lesson Planning
Lunch					
1:40 to 2:50pm	- Peer Teaching and Teaching Practice Preparation	- Peer Teaching and Teaching Practice Preparation	- Peer Teaching and Teaching Practice Preparation	- Peer Teaching and Teaching Practice Preparation	- Teaching Practice Demonstration
Break					
3:00 to 4:00pm	- Teaching Practice Your Family	- Teaching Practice Describing Appearance	- Teaching Practice Describing Personality And Interests	- Teaching Practice Trainee Designed Lessons	- Pronunciation
4:00 to 4:30pm	- Teaching Practice Teachers Feedback	- Teaching Practice Teachers Feedback	- Teaching Practice Teachers Feedback	- Teaching Practice Teachers Feedback	

Student Comments



"I think I'm now really interested in becoming a teacher"

Yuya Miyazaki



"It was really enjoyable. And you were so nice to us. I'll keep this nine weeks as a good memory of Australia"

Dana Yun



"We're lucky to have wonderful teachers. It's a really practical course, so we really can teach after we finish. Observations, practice teaching and teaching demonstrations were also wonderful, stressful though. I will strongly recommend this course to my friends"

Ji Young Choi



"I liked the course it is very good. Now, I'm going back home to Brazil and probably I will start my own school"

Fernanda Viera Megda



"I didn't know anything about teaching and now I feel prepared to be a teacher"

Daniela Oliveria



"To do the TESOL course was a good experience for me. Not only because I learned so much but I also met good people. My teacher, Mike, was one of the best teachers I've ever had and was so helpful through the course."

Petra Hlevokova

TECSOL Preparation

Duration: 4 weeks, consisting of: 3 weeks in class 25 hours a week, 1 week as teacher's assistant in a preschool 25 hours (approx)

Entry Requirements

- Intermediate (IELTS 4.5) or above.

This course prepares non-English speakers to teach English to child speakers (children aged 4 to 12) of other languages. The course includes units on; approaches to learning & teaching, lesson & syllabus planning, teaching skills & strategies, class management, teaching the four skills and teaching from home. Particular attention is paid to providing trainees with a wide range of practical teaching activities, songs and games. The course includes a weeks experience working with children in preschools.

Learning Outcomes

Students who undertake the course will have:

- A solid understanding of how to teach English to children
- Practical teaching skills and techniques
- Many teaching activities, songs and games
- The ability to prepare lessons
- The ability to plan a longer term teaching syllabus
- Teaching strategies for phonics, reading, writing, listening and speaking.

Assessment of Outcomes

- 3 weekly tests
- 4 written assignments
- Take part in 20 observed and graded peer teaching lessons
- Regular task based assessment built into the course.



Sample Timetable

The course is 4 weeks long. 3 weeks are spent in training sessions between 10am to 4pm, Monday to Friday. Plus 1 week assisting pre-school teachers; the times for this vary but are usually 4-7 hours a day, between 8am and 6pm.

	Monday	Tuesday	Wednesday	Thursday	Friday
10:00 to 10:55am	Teaching Listening	Teaching Vocabulary	Teaching Speaking	Teaching Reading	Teaching Writing
11:00 to 11:55am	Activities & Games (Listening, Music & Chants)	Activities & Games (Vocabulary Activities)	Activities & Games (Speaking Activities)	Activities & Games (Reading Activities)	Activities & Games (Writing Activities)
12:00 to 1:00pm	Peer Teaching (Listening Games)	Peer Teaching (Vocab Games)	Peer Teaching (Speaking Games)	Peer Teaching (Reading Activities)	Peer Teaching (Writing Activities)
Lunch					
1:40 to 2:50pm	Peer Teaching (Songs and Chants)	Peer Teaching (Simulated Teaching)	Peer Teaching (Simulated Teaching)	Peer Teaching (Simulated Teaching)	Peer Teaching (Simulated Teaching)
Break					
3:00 to 4:00pm	Projects (Choose and Prepare Projects)	Projects (Complete and Present Projects)	Projects (Making Play Dough and Materials for Birthday Cards)	Projects (Making Face & Finger Paint)	Test
Study	Work on Project Prepare Tuesdays Peer Teaching Listening Lessons	Prepare Wednesdays Peer Teaching Vocabulary Lessons	Prepare Thursdays Peer Teaching Speaking Lessons	Prepare Fridays Peer Teaching Reading Lessons	Prepare Mondays Peer Teaching Writing Lessons



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