

### ENGLISH PROGRAMS

#### General English Course\*

This course is designed for adults who need to learn English for general purposes.

<b>Hours per week</b>	23 hrs/wk * (equivalent 29 lessons/wk)
<b>Levels</b>	Beginner to Advanced
<b>Course length</b>	2 to 48 weeks
<b>Class size</b>	Average 12
<b>Requirements</b>	None

#### New Generation English

Designed for modern English learners who want a flexible and tech Savvy course.

<b>Hours per week</b>	20 hrs/wk (15 hrs Face-to Face + 5 hrs online)
<b>Levels</b>	Pre-Intermediate to Advanced
<b>Course length</b>	2 to 48 weeks
<b>Class size</b>	Average 12

#### Cambridge Exam Courses

- First Certificate in English (FCE)
- Certificate of Advanced English (CAE)

These examinations are among the most widely recognised English Language qualifications in the world. The courses prepare students for Cambridge examinations, which are held three times per year.

<b>Hours per week</b>	23 hrs/wk
<b>Levels</b>	Intermediate to Advanced
<b>Course length</b>	6, 10 or 12 weeks
<b>Class size</b>	Average 12, Maximum 14
<b>Requirements</b>	Intermediate/Upper Intermediate

#### Open Cambridge Courses

Computer Based Testing Course (CBT)

- First Certificate in English (FCE)
- Certificate of Advanced English (CAE)

Open Cambridge is specifically geared to prepare students in Cambridge CBT for CAE and FCE.

<b>Hours per week</b>	23 hrs/wk
<b>Course length</b>	Min 4 weeks
<b>Requirements</b>	Intermediate/Upper Intermediate

#### High School Holiday Program

Students travel to Australia and participate in High School classes at Phoenix Academy. Students can choose from English plus Homestay or English plus Homestay and Recreation/tourist activities.

#### Group Study Tours

Students travel to Australia as a group. English language tuition is combined with recreation and tourist activities each week. *Quote on request*

#### English Plus

Combines morning General English language classes with afternoon sightseeing, recreation & sporting activities.

### ACADEMIC ENGLISH PROGRAMS

#### High School Preparation

Prepares students to enter primary & secondary education in Australia or other English speaking countries.

<b>Hours per week</b>	23 hrs/wk (full-time)*
<b>Levels</b>	Beginner to Advanced
<b>Course length</b>	2 to 48 weeks
<b>Class size</b>	Average 12
<b>Requirements</b>	None

#### English for Academic Purposes

(Certificate III/IV in English for Academic Purposes)

Assists students to achieve the English level required for tertiary studies in Australia and also prepares students to sit the IELTS examination if required.

<b>Hours per week</b>	23 hrs/wk*
<b>Levels</b>	Intermediate to Advanced
<b>Course length</b>	6 week modules
<b>Class size</b>	Average 12
<b>Requirements</b>	Intermediate/Upper Intermediate

### UNIVERSITY PATHWAYS

#### Year 11/12 Studies

This program is designed for students who do not meet the academic requirements for direct entry to university and is recognised as a Certificate IV under the Australian Qualifications Framework (AQF).

<b>Hours per week</b>	20 hrs/wk
<b>Levels</b>	Year 11/ Year 12
<b>Course length</b>	24, 36, 48 or 60 wks
<b>Class size</b>	Average 12
<b>Requirements</b>	Year 11: Minimum IELTS 5.0 or equivalent Year 12: Minimum IELTS 5.5 or equivalent

#### Diploma of Business (University Pathway)

Provides students with a broad range of business knowledge and skills in order to gain entry into second year of a B.Bus/Comm degree at university.

<b>Hours per week</b>	20 hrs/wk
<b>Levels</b>	Fast Track, Standard & Bridging
<b>Course length</b>	12, 24, 36, 48 weeks
<b>Class size</b>	Average 12
<b>Requirements</b>	IELTS 5.5 + Yr 12 or equivalent

#### Diploma of Business (Work Ready)

Develop business skills in communication, marketing, management and more. This course combines online self-paced learning with face-to-face classes to give you the skills required for any Business environment.

<b>Hours/week</b>	20hrs/wk
<b>Level</b>	Standard & Extended
<b>Course Length</b>	24 & 48 weeks
<b>Class size</b>	Average 12
<b>Requirement</b>	IELTS 5.5 + yr 12 or equivalent

### TEACHER TRAINING

#### Cambridge ESOL CELTA

Certificate in English Language Teaching to Adults.

<b>Hours per week</b>	40 hrs/wk - CELTA (full-time) 12 hrs/wk - CELTA (part-time)
<b>Course length</b>	4 weeks - CELTA (full-time) 10 weeks - CELTA (part-time)
<b>Class size</b>	12 - CELTA
<b>Requirements</b>	Native like fluency in English.

#### • Certificate IV in TESOL

#### • Graduate Diploma in TESOL

Teaching English to Speakers of Other Languages.

<b>Hours per week</b>	20 hrs/wk - (both)
<b>Course length</b>	8 weeks - Cert IV 18 weeks - Grad Dip
<b>Class size</b>	14 (both)
<b>Requirements</b>	Cert IV: 20 years of age and native like English (IELTS 6.0) Grad Dip: IELTS 6.5 plus degree

#### Certificate IV in Training and Assessment (TAE)

The certificate IV in Training and Assessment TAE 40110 is designed for people who are working as Workplace Trainers and Assessors and also those who plan to move into the field of vocational adult training.

<b>Course length</b>	5 days (full-time) 9 weeks (part-time)
<b>Class size</b>	14 maximum
<b>Requirements</b>	IELTS 6.0 and 18 years of age

#### Cambridge Teaching Knowledge Test (TKT)

This intensive four-week course has been designed to provide an introduction to the theories and techniques for Teaching English as a Second or Foreign Language.

<b>Course length</b>	20 hrs/wk (full-time)
<b>Requirements</b>	IELTS 4.0 and 18 years of age

### BUSINESS STUDY OPTIONS

#### English for Business Purposes

(Corporate Communication)

Designed to meet the international business needs of English Language students.

<b>Hours per week</b>	23 hrs/wk*
<b>Levels</b>	Intermediate to Upper Intermediate
<b>Course length</b>	6 weeks
<b>Class size</b>	Average 12
<b>Requirements</b>	Intermediate

#### Corporate Training

Designed for corporate or government individuals and/or groups seeking training specific to their area of expertise. Programs combine language instruction with industry experience. **Quote on Request**

### WORK PROGRAMS

#### Demi Pair / Au Pair Program

This program combines full-time studies with part-time or full-time work as a mother's helper. Available to Student Visa or Working Holiday Visa holders only.

<b>Hours per week</b>	23 hrs/wk of study * + 15, 20 or 30 hrs/wk working as a Demi Pair or Au Pair
<b>Levels</b>	Intermediate to Advanced
<b>Course length</b>	Demi Pair: Minimum 12 weeks Au Pair: Minimum 4 weeks
<b>Requirements</b>	Intermediate

#### Job Club

This program offers access to *paid work* whilst studying in Australia. Available to Student Visa or Working Holiday Visa holders only.

<b>Hours per week</b>	Up to 20 hours per week (SV) Up to 40 hours per week (WHV)
<b>Levels</b>	Intermediate
<b>Requirements</b>	Min. 12 wks study (SV) Min. 4 wks study (WHV)

#### Internship Program

This program offers access to *skilled/professional work experience* in a specific industry segment nominated by the applicant.

<b>Hours per week</b>	Up to 40 hours per week (WHV)
<b>Levels</b>	Pre-advanced
<b>Requirements</b>	Min. 6 wks; Max. 24 wks Special visa conditions apply.

### International Test Centre

Phoenix Academy is an accredited test centre for:

- TOEFL iBT (Test of English as a Foreign Language Internet Based Test)
- TOEIC (Test of English for International Communication)
- Cambridge CBT (Computer Based Test)
- iPEPT (Internet based Phoenix English Proficiency Test)
- Approved Bildungsurlaub Centre - Approved centre for German 'Educational Leave' scholarships for students coming from the Berlin, Sachsen-Anhalt & Schleswig-Holstein regions.

\* Note: A full time English course is made up of 23 hours of study (20 hours of compulsory study plus 3 hours of optional Special Focus Classes or Self Study.)

(Equivalent 29 lessons/wk)

SV = Student Visa

WHV = Working Holiday Visa

Program	Fees
<b>ALL ENGLISH PROGRAMS TUITION FEES</b>	
<b>GENERAL ENGLISH COURSES</b>	
01 - 11 weeks A\$360/wk	12 - 23 weeks A\$355/wk
24 - 35 weeks A\$350/wk	36 - 48 weeks A\$345/wk
One-to-One Tuition A\$100/hr	
<b>NEW GENERATION ENGLISH</b>	
01-48 weeks	A\$260/wk
<i>Only available at Perth Beach Campus</i>	

<b>CAMBRIDGE EXAMINATIONS COURSES</b>	
<i>Note: Program fee includes examination fee and materials.</i>	
<b>FIRST CERTIFICATE (FCE)</b>	
6 week course 'Fast Track Cambridge'	A\$2690
A\$2160 (tuition) + A\$530 (program fee)	
Exam Date: Aug 23	
10 week course	A\$4130
A\$3600 (tuition) + A\$530 (program fee)	
Exam Date: Mar 10	
12 week course	A\$4790
A\$4260 (tuition) + A\$530 (program fee)	
Exam Date: Jun 12, Dec 4	
<b>CERTIFICATE OF ADVANCED ENGLISH (CAE)</b>	
6 week course 'Fast Track Cambridge'	A\$2690
A\$2160 (tuition) + A\$530 (program fee)	
Exam Date: Aug 24	
10 week course	A\$4130
A\$3600 (tuition) + A\$530 (program fee)	
Exam Date: Mar 17	
12 week course	A\$4790
A\$4260 (tuition) + A\$530 (program fee)	
Exam Date: Jun 13, Dec 5	

<b>OPEN CAMBRIDGE COURSE</b>	
<b>FIRST CERTIFICATE (FCE)</b>	
A\$360 per week (tuition)	
+ A\$70/4 week (Text book & Computer Access Fee)*	
Computer Based Testing Dates: Jan 21, Feb 25, Mar 24, Apr 12, May 26, Jun 16, Jul 14, Aug 11, Sep 28, Oct 20, Nov 30	
<b>CERTIFICATE OF ADVANCED ENGLISH (CAE)</b>	
A\$360 per week (tuition)	
+ A\$70/4 week (Text book & Computer Access Fee)*	
Computer Based Testing Dates: Jan 21, Feb 16, Mar 23, Apr 14, May 31, Jul 7, Aug 10, Sep 22, Oct 27, Dec 8	
*Does not include exam fee (optional exam fee \$220)	

<b>ACADEMIC ENGLISH PROGRAMS</b>	
<b>ENGLISH FOR ACADEMIC PURPOSES (EAP)</b>	
(Certificate III/IV in English for Academic Purposes)	
01 - 11 weeks A\$360/wk, 12 - 23 weeks A\$355/wk	
24 - 35 weeks A\$350/wk, 36 - 48 weeks A\$345/wk	
+ Academic Service Fee	A\$390
<i>"Students admitted to University are not required to re-sit IELTS after having completed the Phoenix Academic English Course"</i>	
<b>HIGH SCHOOL PREPARATION *</b>	
01 - 11 weeks A\$360/wk, 12 - 23 weeks A\$355/wk	
24 - 35 weeks A\$350/wk, 36 - 48 weeks A\$345/wk	
+ Academic Service Fee	A\$390

<b>HIGH SCHOOL HOLIDAY PROGRAM</b>	
<b>ENGLISH PLUS HOMESTAY</b>	
Short term English Tuition for students under 18 yrs of age.	
1 week /	2 weeks /
A\$1075	A\$1650
3 weeks /	4 weeks /
A\$2230	A\$2810
<i>Fees inclusive of tuition, return airport transfer and homestay.</i>	
<b>ENGLISH PLUS HOMESTAY &amp; RECREATION</b>	
Short term English Tuition and recreation/tourist activities for students under 18 yrs of age.	
1 week /	2 weeks /
A\$1250	A\$1950
3 weeks /	4 weeks /
A\$2700	A\$3420
<i>Fees inclusive of tuition, return airport transfer, homestay and 2 half day activities (approx. 3hrs per activity) each week. Optional weekend activities available for extra cost.</i>	

Program	Fees
<b>GROUP STUDY TOURS</b>	
<b>GROUP STUDY TOUR</b>	
1 to 4 week programs available	Quote on request
<b>ENGLISH Plus</b>	
Short term English Tuition plus recreation (ie. Surfing, diving, sightseeing) for students over 18 yrs of age.	
1 to 4 week programs available	Quote on request
<b>BUSINESS STUDY OPTIONS</b>	
<b>ENGLISH FOR BUSINESS PURPOSES</b>	
6 week course	A\$2160

<b>WORK AND STUDY PROGRAMS</b>	
<b>DEMI PAIR AND AU PAIR PROGRAM</b>	
<i>Fees are determined by the length of study and the type of course studied. For study options and packages, please see brochure for more details.</i>	
<b>Length of study + A\$680 (placement fee)</b>	
<b>INTERNSHIP PROGRAM</b>	
<b>Study Component</b>	as per course fees
+	
<b>Internship Component</b>	
6 weeks A\$1100, 7-12 weeks A\$1365, 13-24 weeks A\$1750	
<i>Internship Application Fee (A\$150) + Visa Fees (A\$250)</i>	
<b>JOB CLUB</b>	
Job Club Fee	A\$200
Job Club Gold Fee	A\$850

<b>TEACHER TRAINING PROGRAMS</b>	
Cambridge CELTA 4wks (f/t)/10wks (p/t)	A\$2900
Cambridge CELTA (early bird)	A\$2750
Certificate IV in TESOL 8wks	A\$3600
Grad Diploma of TESOL (Vocational) - Domestic 12 wks	A\$4500
Grad Diploma of TESOL (Vocational) - International 18 wks	A\$6000
Certificate IV in Training and Assessment (TAE)	A\$1675
<i>Upgrade Certificate IV</i>	A\$950
Teaching Knowledge Test (TKT) 4wks	A\$2200

<b>UNIVERSITY PATHWAYS</b>	
<b>HIGH SCHOOL YEAR 11/12 STUDIES (Cert IV in Adult Tertiary Preparation)</b>	
Year 12 Studies (6 mths/24 wks)	A\$10000
Year 11/12 Studies (9 mths/36 wks)	A\$15000
Year 11/12 Studies (48 wks)	A\$20000
<i>(60 week course)</i>	
<i>"Students are eligible for direct entry to select Australian Universities at first year level"</i>	

<b>DIPLOMA OF BUSINESS</b>	
Bridging - University Pathway (3 mths/12 wks)	A\$6500
Standard - University Pathway (6 mths/24 wks)	A\$13000
Extended - University Pathway (12 mths/48 wks)	A\$13000
Single Unit	A\$1625
Standard - Work Ready (6 mths/24 wks)	A\$6500
Extended- Work Ready (12 mths/48 wks)	A\$10000
<i>"Prepare yourself for the workforce or enter university with up to a year of advance standing at select Australian Universities"</i>	

<b>EXTENDED DIPLOMA (YEAR 11/12 + DIPLOMA OF BUSINESS)</b>	
Extended Dip. (9 mths/36 wks) (12 + 24)	A\$18000
Extended Dip. (1 yr/48 wks) (24 + 24)	A\$23000

<b>INTERNATIONAL TEST CENTRE FEES</b>	
TOEFL iBT	USD\$200
TOEIC	A\$250
Cambridge CBT	A\$220
iPEPT	A\$50



Service Fees	
<b>Enrolment Fee</b> (non-refundable)	A\$200 or A\$210*
<b>Enrolment Fee New Gen English</b> (non-refundable)	
Off Shore	A\$160 or A\$170*
On Shore	A\$110 or A\$120*
<i>* Including Phoenix Club Card - Phoenix Club Card entitles card holder to a wide range of discounts on food, entertainment, travel and retail.</i>	
<b>Airport Greeting Service</b>	A\$90
<b>Academic Service Fee</b>	A\$390
<b>Books (estimated budget)</b>	A\$130 - A\$160
<b>Homestay Fee (ADULT)</b>	
Adult/week	\$230/wk
Placement Fee (once only fee)	\$215
<b>Homestay Fee (UNDER 18 YEARS OLD)</b>	
13 to 17 Years Old / week	\$250/wk
Placement Fee (once only fee)	\$240
11 & 12 Years Old / week	\$265/wk
Placement Fee (once only fee)	\$260
Daily Transport Fee / week	\$105/wk
<i>Please note that acceptance of 11 &amp; 12 year old students will be subject to availability of places.</i>	
<b>Local Carer Fee (UNDER 18 YEARS OLD)</b>	\$210
<b>On-campus Student Residence (Perth) Betty Lodge</b>	
	<i>per night per week</i>
Superior Single Room	A\$60 A\$378
Superior Twin Room (per person)	A\$45 A\$285
Superior Double Room (per room 2 persons)	A\$85 A\$535
Standard Single	A\$50 A\$315
Standard Twin Share (per person)	A\$40 A\$252
Double Room (per room 2 persons)	A\$75 A\$472
Standard Triple Share	A\$34 A\$214
Dormitory-4 beds (per person)	A\$34 A\$214
Dormitory-6 beds (per person)	A\$30 A\$189

Public Holidays (School Closed)			
New Years Day	Jan 2 (2012)	Foundation Day	Jun 4
Australia Day	Jan 26	Queens Birthday	Oct 1
Labour Day	Mar 5	Christmas Break	Dec 25 & 26
Good Friday	Apr 6	New Years Day	Jan 1 (2013)
Easter Monday	Apr 9	Classes Closed	Dec 17 - Jan 2 (2013)
ANZAC Day	Apr 25		

\*There is no reimbursement for Australian Public Holidays

Overseas Student Health Cover (OSHC) World Care			
OSHC is a compulsory requirement for all student visa holders. Rate is payable according to length of student visa, not course.			
0 to 3 mths	3 to 6 mths	6 to 9 mths	9 to 12 mths
A\$100	A\$200	A\$300	A\$400

Non-Student Visa Holders			
Insurance for international students and visitors under the age of 49 and not on a Student Visa. (Provided by World Care Educare). <i>Please note prices are approximate.</i>			
0 to 3 mths	3 to 6 mths	6 to 9 mths	9 to 12 mths
A\$110	A\$220	A\$325	A\$435



International Association of Language Centres



STUDY IN AUSTRALIA

## Link2Uni

University & College Admissions Service

Link2Uni provides an admission counselling service for students wishing to study at a college or University in Australia.  
For more information visit [www.link2uni.com](http://www.link2uni.com)

## 2012 Commencement Dates

START DATE  
(Major Orientation intake dates)

Jan 3      Feb 13      Mar 26      May 7      Jun 18      Jul 30      Sep 10      Oct 22      Dec 3      Jan 2, 13

ALL LEVELS

PRE-INTERMEDIATE  
INTERMEDIATE & ABOVE

UPPER INTERMEDIATE/  
ADVANCED

NATIVE LIKE FLUENCY IN ENGLISH

General English (2 to 48 weeks) Commencement every Monday											
English High School Preparation (2 to 48 weeks)											
New Generation English (Perth Beach Campus) (2 to 48 weeks)											
English for Business Purposes Jan 3 - Feb 10 (6 wks)		English for Business Purposes Mar 26 - May 4 (6 wks)		English for Business Purposes Jul 9 - Aug 17 (6 wks)		English for Business Purposes Sep 10 - Oct 19 (6 wks)					
FCE/CAE Jan 3 - Mar 9 (10 wks)		FCE/CAE Mar 19 - Jun 8 (12 wks)		FCE/CAE Jul 16 - Aug 23 (6wks)		FCE/CAE Sep 10 - Nov 30 (12 wks)					
Open Cambridge (min 4 weeks) Commencement every Monday											
Academic English Cert III/IV in EAP Jan 3 - Feb 10 (6 wks)	Academic English Cert III/IV in EAP Feb 13 - Mar 23 (6 wks)	Academic English Cert III/IV in EAP Mar 26 - May 4 (6 wks)	Academic English Cert III/IV in EAP May 7 - Jun 15 (6 wks)	Academic English Cert III/IV in EAP Jun 18 - Jul 27 (6 wks)	Academic English Cert III/IV in EAP Jul 30 - Sep 7 (6 wks)	Academic English Cert III/IV in EAP Sep 10 - Oct 19 (6 wks)	Academic English Cert III/IV in EAP Oct 22 - Nov 30 (6 wks)	Academic English Cert III/IV in EAP Dec 3 - Jan 25 (6 wks)			
Year 11/12 Studies (Cert IV in ATP) Jan 3 - Mar 23 (3 months) <i>(12, 24, 36 &amp; 48 week course)</i>		Year 11/12 Studies (Cert IV in ATP) Apr 2 - Jun 15 (3 months) <i>(12, 24, 36 &amp; 48 week course)</i>		Year 11/12 Studies (Cert IV in ATP) Jul 2 - Sep 21 (3 months) <i>(12, 24, 36 &amp; 48 week course)</i>		Year 11/12 Studies (Cert IV in ATP) Oct 2 - Dec 14 (3 months) <i>(12, 24, 36 &amp; 48 week course)</i>		Starts Jan 2, 2013			
Diploma of Business Jan 3 - Mar 23 (3 months) <i>(12, 24 &amp; 48 week course options)</i>		Diploma of Business Apr 2 - Jun 15 (3 months) <i>(12, 24 &amp; 48 week course options)</i>		Diploma of Business Jul 2 - Sep 21 (3 months) <i>(12, 24 &amp; 48 week course options)</i>		Diploma of Business Oct 2 - Dec 14 (3 months) <i>(12, 24 &amp; 48 week course options)</i>		Starts Jan 2, 2013			
TKT Feb 6 - Mar 2 (4 wk full-time)		TKT May 7 - Jun 2 (4 wk full-time)		TKT Jul 2 - Jul 27 (4 wk full-time)		TKT Sep 3 - Sep 28 (4 wk full-time)					
TAE Feb 6 - Feb 17 (2 wks full-time)		TAE Mar 19 - Mar 30 (2 wks full-time)		TAE May 10 - Jul 27 (12 wks part-time)		TAE Jul 30 - Oct 19 (12 wks part-time)		TAE Oct 8 - Oct 19 (2 wks full-time)			
TAE Feb 16 - May 4 (12 wks part-time)		TAE May 10 - Jul 27 (12 wks part-time)		TAE Jul 30 - Oct 19 (12 wks part-time)		TAE Nov 5 - Nov 16 (2 wks full-time)		TAE Dec 3 - Dec 14 (2 wks full-time)			
CELTA Jan 3 - Jan 27 (4 wks full-time)		CELTA Feb 7 - Apr 14 (10 wks part-time)		CELTA Apr 24 - Jun 30 (10 wks part-time)		CELTA Jul 16 - Aug 10 (4 wks full-time)		CELTA Aug 28 - Nov 3 (10 wks part-time)			
Certificate IV in TESOL Mar 12 - May 4 (8 wks)		Certificate IV in TESOL Jul 2 - Aug 24 (8 wks)									
Vocational Graduate Diploma of TESOL (International) Mar 12 - Jul 13 (18 wks part-time)				Vocational Graduate Diploma of TESOL (Domestic) Apr 30 - Jul 13 (12 wks part-time)							

PLEASE NOTE: All prices included in this document are in Australian Dollars and include GST where applicable.

DISCLAIMER: The information contained in this document was correct at the time of publication but the Academy reserves the right to make subsequent changes.

## CONDITIONS OF ENROLMENT

- Tuition fees and Overseas Student Health Cover (O.S.H.C)** are to be paid at least one month prior to commencement date of the course. Payment details are on the application form in this brochure.
- On receipt of your fees, Phoenix Academy will send you a receipt and Confirmation of Enrolment (COE). Take the COE to an Australian Embassy to apply for a student visa.
- For Airport Transfer and Homestay requests please provide flight details (number, date, arrival time) at least two weeks before you arrive in Australia. Phoenix Academy will confirm the details with you and send full homestay arrangements.
- For student visas, when selecting a commencement date please allow at least four weeks for visa processing.
- Any changes to enrolment details must be notified to Phoenix Academy in writing.
- Students under 18 years old are required to have a local Carer/Guardian (please see below for details).
- Phoenix Academy reserves the right to change its fees and conditions at any time without notice.
- Change of address: Student Visa holders are required under the terms of their visa to notify Phoenix Academy of any change of address during their study at Phoenix Academy.
- Conditions under which the Academy may suspend or cancel your enrolment:
  - Non-payment of fees
  - Misbehaviour or misconduct
  - Failure to meet course pre-requisites
  - Failure to meet satisfactory course progress
  - Failure to meet satisfactory attendance
- The Department of Immigration and Citizenship (DIAC) regulation states that students on student visas must attend 80% of their classes to satisfy immigration requirements. Should your attendance fall below this level, you may be at risk of having your visa cancelled. Attendance at Phoenix Academy is based on the actual days of study from the date of commencement, and calculated as a percentage at the end of every class week. As per the Conditions of Enrolment, attendance must not fall below 80% at any given time. Should your attendance fall below 80%, Phoenix Academy reserves the right to cancel or suspend your enrolment, which may put your visa at risk.
- A LATE PAYMENT FEE up to \$500 may be charged on outstanding fees. Interest calculated on a daily basis, using the current bank rate, may also be charged on outstanding fees.

## ADDITIONAL CONDITIONS (UNDER 18 YEARS ONLY)

Students enrolled in the Phoenix High School Preparation Program (under 18 years old) will be required to live with a Phoenix homestay family who act as the local carer or show evidence of living with a Phoenix approved responsible relative who will act as guardian.

## GENERAL INFORMATION

### Dependants

Student's dependants can enrol in a government or registered non-government high school as long as they meet the criteria set by the Department of Education (DOE). Depending on the school (government or non-government) and type of application (visa class of the parent and dependant) different fees and enrolment processes may apply.

### Employment

Students on a Student Visa are entitled to work 20 hours per week during study periods and full-time in holidays. Spouses who accompany student visa holders may be able to work under certain circumstances.

### Health Cover

It is a requirement of the Department of Immigration and Citizenship (DIAC) that holders of student visas should have Overseas Student Health Cover (OSHC). For newly arrived students, this cover is arranged by Phoenix Academy as part of the admissions process. Full information, including how to claim a refund of medical expenses is provided during Orientation.

### Information Collection

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.

**DISCLAIMER:** The information contained in this document was correct at the time of publication but the Academy reserves the right to make subsequent changes. Effective as of September 2011.

## REFUND POLICY

All requests for a refund should be submitted in writing (with supporting documentation) to the Principal, Phoenix Academy.

A notice of withdrawal due to:

- illness or disability
- death of a close family member (parent, sibling, spouse, child)
- political or civil event that prevents acquittal

may be accepted as grounds for partial refund of fees. Supporting documentary evidence must be provided.

In all cases:

- refunds of tuition and accommodation fees will be in accordance with the Western Australian Government's Policy Guidelines for institutions providing courses to international students and Commonwealth Education Services for Overseas Students Act 2000. These documents are available to students on request.
- Phoenix will give the student a statement that explains how the refund amount has been worked out.
- Refund calculations are based on a maximum 24 week course block(s), or the course duration, whichever is the lesser.
- The refund (if any) will be paid within four weeks after receiving a written claim by the student.

This agreement, and the availability of complaints & appeals processes, does not remove the student's right to take further action under Australia's consumer protection laws. In the case of any disputes, Phoenix's Dispute Resolution processes do not circumscribe the student's right to pursue other legal remedies.

Refund Policy	Amount Refunded
If we offer a place at Phoenix the i. Enrolment Fee and ii. Homestay Placement Fee are non-refundable	No refund
If the visa application is unsuccessful and the student notifies Phoenix in writing within 14 days of refusal from the Embassy	100% of tuition fees paid
If the student withdraws <b>up to 4 weeks before</b> course commencement	90% of tuition fees paid except an Administration Fee of up to A\$600
If the student withdraws 0 to 4 weeks before course commencement	50% of tuition fees paid except an Administration Fee of up to A\$600
If the student withdraws and leaves the course <b>0 to 4 weeks after</b> course commencement	30% of tuition fees paid except an Administration Fee of up to A\$600
If the <b>course is 10 weeks or less</b> and the student withdraws and leaves the course <b>0 to 4 weeks after</b> course commencement	No refund is given
If the student withdraws after Week 4 of the course	Any refund is at the discretion of Phoenix
If the student cancels <b>Homestay</b> accommodation <b>up to 2 weeks before</b> they wish to leave the house	100% of accommodation fees paid except the Placement Fee
If the student cancels <b>Homestay</b> accommodation <b>less than 2 weeks before</b> they wish to leave the house	No refund is given
If the student withdraws from Student Residence accommodation: 2 weeks or more before course commencement	100% of accommodation fees paid
2 weeks or less before course commencement	70% of accommodation fees paid
After course commencement	No refund
In the event that Phoenix Academy defaults on any course offered and paid for by the student	Phoenix will pay 100% of tuition fees within 2 weeks after the default date
If a student breaches international visa conditions of the rules of the provider and is terminated from the course	No refund of the first 24 week block and 40% of the fees applicable to a subsequent 24 weeks block.

[www.phoenixacademy.com.au](http://www.phoenixacademy.com.au)



## PERSONAL DETAILS

Family Name

Given Name/s

Date of Birth  /  /  Male  Female

Occupation

Education completed

Nationality

Address in Home Country

Tel/Fax/Email

Address in Perth (if known)

Tel/Fax/Email

(tick the boxes that apply to you)

On what type of visa will you commence your course?  
 Student  Visitor  Working Holiday  Other

Level of English  
 Beginner  Elementary  Pre-Intermediate  
 Intermediate  Upper-Intermediate  Advanced

Do you have an IELTS/TOEFL/iPEPT/other English Test Result?

## REQUESTED COURSES & DURATION

Commencement Date  /  /  (dd/mm/yy)

Preferred campus  Perth City  Perth Beach (Fremantle)

General English Course (GEC) (23 hrs/week)  weeks

New Generation English (20 hrs/week)  weeks

English for High School Preparation (23 hrs/week)  weeks

English for Academic Purposes/Cert III/IV EAP\* (23 hrs/week)  weeks

Exam Courses\* (FCE, CAE, Open Cambridge) (23 hrs/week)  weeks

English for Business Purposes (23 hrs/week)  weeks

Year 11 & 12 Studies (20 hrs/week)  weeks

Diploma of Business (20 hrs/week)  weeks

Teacher Training (Cert IV/Grad Dip TESOL, CELTA, TKT, TAE)  weeks

Work Options\* (Demi Pair / Au Pair / Internship / Job Club)  weeks

Other (please specify)

\*Prerequisite language requirements apply

## FURTHER STUDY IN AUSTRALIA

Will you take further study in Australia after your course?

Yes  No

Would you like Phoenix to arrange a place at a high school/university for you?

Yes  No

Do you have a preferred course of study after your

English course?

## FEES

Enrolment Fee (including Phoenix Club Card A\$ 210\*)  A\$ 200 or  A\$ 210\*

Tuition Fee for  weeks  A\$

Overseas Student Health Cover (student visa only)  A\$

Airport Meet & Greet Service  A\$

Accommodation Placement Fee  A\$

Accommodation Fee (4 wks in advance)  A\$

Other Fees (eg FCE Exam Fees; Demi Pair placement)  A\$

TOTAL  A\$

\* Phoenix Club Card - entitles card holder to a wide range of discounts on food, entertainment, travel and retail.

Note: Estimated budget for text books is A\$130 -A\$160

## ACCOMMODATION & AIRPORT PICKUP

Do you require Airport Pickup? Yes  No

Do you want accommodation arranged for you? Yes  No

Homestay  Hostel/Hotel  Own arrangement

On-campus Student Residence (Single, Twin, Triple- specify)

Do you smoke?  Yes  No

Are you willing to live with a homestay family  
 with pets  with children under 5  with smokers

Are there any foods you do not eat?

What are your hobbies/interests?

Do you suffer from any medical condition? (please specify)

## CARE & SUPERVISION (UNDER 18 YEARS ONLY)

All students under 18 years of age must have an adult carer in Australia.

Do you need Phoenix to arrange a carer? Yes  No

If NO, you must provide your carer's details in Perth before arrival.

## DECLARATION

I,  declare that the information supplied in this application and supporting documentation is true and complete.

I understand that Phoenix Academy reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I agree that I have read and agree to be bound by the Conditions of Enrolment, including the Cancellation and Refund Policy of Phoenix Academy.

Privacy Statement: I understand that the information provided in this form will be used for the purposes of and in relation to my enrolment at Phoenix. Where the privacy principles apply, Phoenix restricts access to staff members who may need the information in carrying out their responsibilities in the academic and/or personal interest of the student. Phoenix does not provide, by commercial arrangement or otherwise, the personal information of students except in the following cases:

- when authorised in writing by the student to do so
- where required or authorised by law to government and regulatory authorities; credit reporting and fraud-checking agencies; or to your authorised representative (e.g. legal representative). Information provided may be made available to Commonwealth and State Agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code of Practice.

Student Signature:  Date:

Signature of the Parent/Guardian (if under 18 years)  Date:

Representative Stamp

NOTE: All prices included in this document are in Australian Dollars and include GST where applicable.

DISCLAIMER: The information contained in this document was correct at the time of publication but the Academy reserves the right to make subsequent changes.

# Application Form cont ...

## CARE & SUPERVISION (UNDER 18 YEARS ONLY)

All students under 18 years of age must have an adult carer in Australia.

Do you need Phoenix to arrange a carer? Yes  No

If no, you must provide your carer's details in Perth before arrival.

## ACADEMIC RECORD/QUALIFICATIONS

Highest Education Level completed (e.g. O Levels, university etc)

  

Name of School/Institution

Occupation

## FURTHER STUDY IN AUSTRALIA

Will you take further study in Australia after your course?

Yes  No

Would you like Phoenix to arrange a High School/College/University place for you?

Yes  No

Do you have a preferred course of study after your English course?

Please attach Academic Transcripts/Reports

## PAYMENT DETAILS

Enrolment Fee: A\$200 or A\$210* <i>(including Phoenix Club Card A\$ 210*)</i>	A\$
Tuition Fees for <input type="text"/> weeks	A\$
Overseas Student Health Cover	A\$
Airport Transfer	A\$
Accommodation Placement Fee	A\$
Accommodation Fee	A\$
Other Fees (eg. exam fees etc)	A\$
TOTAL	A\$

## OTHER INFORMATION

How did you first learn about Phoenix Academy?  
(you can tick more than one box)

- |  |
|--|
| <input type="checkbox"/> Website/Internet  |
| <input type="checkbox"/> Australian Education Centre/Australian Embassy in your home country |
| <input type="checkbox"/> Exhibition/Seminar  |
| <input type="checkbox"/> Direct enquiry  |
| <input type="checkbox"/> Newspaper (please specify)  |
| <input type="checkbox"/> Recommended by a friend or relative                                 |
| <input type="checkbox"/> Recommended by an Agent (please specify)                            |

## HOW TO ENROL

The Enrolment Fee and the Homestay Placement Fee (if Homestay required), should be sent, together with your completed application form, to our representative in your country or directly to:

The Registrar  
Phoenix Academy, PO Box 256, Leederville, 6903  
Western Australia

**Or fax or email with payment confirmation to**

The Registrar  
+61 8 9227 5540 or admissions@phoenixacademy.com.au

**Or apply online at**

www.phoenixacademy.com.au

You will be notified if your application has been accepted with a Letter of Offer and an Invoice for outstanding fees. This will tell you how to apply for a visa and how to make your payment to the Academy. Full payment of all outstanding tuition and accommodation fees must be received at least four weeks before the commencement of your course.

## METHODS OF PAYMENT

Bank Transfer  Bank Draft  Bank Cheque  Cash

Students on student visas should make payment to:

**Name:** Phoenix Academy Trust Account  
**Bank Name:** Bank of Western Australia Ltd  
**Branch:** 149 Oxford Street, Leederville 6007  
Western Australia

**Branch No:** 306-058  
**Account No:** 052 903 3  
**Swift Code:** BKWAAU6P

## CHECKLIST

<input type="checkbox"/>	Completed all sections of the Application Form
<input type="checkbox"/>	Read and understood the Conditions of Enrolment & Refund Policy
<input type="checkbox"/>	Attached copies of Academic transcripts (where relevant to your application)
<input type="checkbox"/>	Signed the Declaration

## SEND YOUR APPLICATION TO

**Phoenix Academy**  
**Post:** PO Box 256, Leederville, Western Australia, 6903  
**Fax :** +61 8 9227 5540  
**Email:** admissions@phoenixacademy.com.au  
**Website:** www.phoenixacademy.com.au

All payments must be made in Australian dollars and students are responsible for paying all bank charges;  
Fax copy of payment details to **+61 8 9227 5540**  
Or email accounts at **accounts@phoenixacademy.com.au**

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Phoenix Academy  
CRICOS Provider Code: 00066D

Representatives Stamp