

Enrolment Form



A SEPARATE ENROLMENT FORM MUST BE COMPLETED FOR EACH COURSE

AUSTRALASIAN COLLEGE OF NATURAL THERAPIES

57 Foveaux St, Surry Hills, NSW 2010 Australia PO Box K1356, Haymarket, NSW 1240, Australia Phone 02 9218 8888 Fax 02 9281 4411 Email info@acnt.edu.au Web www.acnt.edu.au

PLEASE ENSURE ALL DETAILS ARE COMPLETED TO AVOID DELAYS IN PROCESSING

FAMILY NAME:		GIVEN NAME(S):	
STUDENT NUMBER: (LEAVE BLANK IF YOU ARE A NEW STUDENT)			
STREET ADDRESS:			
SUBURB:		STATE:	POSTCODE:
COUNTRY: (IF OUTSIDE AUSTRALIA)			
PHONE (H):		PHONE (W):	
PHONE (MOBILE):		EMAIL ADDRESS:	
OCCUPATION:		DATE OF BIRTH:	
☐ MALE ☐ FEMALE		DISABILITIES: (IF ANY)	
EMERGENCY CONTACT NAME:			PHONE:
HOW DID YOU HEAR ABOUT ACNT?			

PLEASE PROVIDE THE FOLLOWING DETAILS IF YOU ARE ENROLLING AS AN OVERSEAS STUDENT

COUNTRY OF CITIZENSHIP:	COUNTRY OF BIRTH:
PASSPORT NUMBER:	COUNTRY OF ISSUE: EXPIRY DATE:

COURSE TO BE STUDIED:	
COURSE CODE (COMPLETE ONLY ONE)	PROFESSIONAL COURSE: SHORT COURSE/MODULE:

SESSION:	COMMENCEMENT DATE:
☐ DAY ☐ EVENING ☐ DISTANCE EDUCATION ☐ FLEXIBLE DELIVERY	/ /

IF YOU WISH TO ENROL AS A FLEXIBLE DELIVERY STUDENT, PLEASE CONTACT A COURSE ADVISOR TO ARRANGE ENROLMENT INTO INDIVIDUAL MODULES

PAYMENT METHOD PLEASE TICK (✓) ONE BOX ONLY (PLEASE REFER TO PAGE 26 IN THE ACNT PROSPECTUS)

☐ 1. PREPAY AND SAVE ☐ 2. ANNUAL OR FULL COURSE PAYMENT ☐ 3. SEMESTER PAYMENT ☐ 4. PAY WHILE YOU STUDY ☐ 5. MODULE BY MODULE PAYMENT

If you are unsure which options are available to you, please contact a course advisor. For Prepay and Save or Pay While You Study a separate form must be completed. These forms are available from ACNT or may be downloaded at www.acnt.edu.au

PLEASE PROVIDE DETAILS OF ANY COURSES OR MODULES PREVIOUSLY UNDERTAKEN AT ACNT:

YEAR COMPLETED:	DETAILS OF COURSE(S) OR MODULE(S):
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YEAR COMPLETED:	DETAILS OF COURSE(S) OR MODULE(S):

IF YOU ARE ENROLLING BY FAX AND PAYING A DEPOSIT, OR ARE USING PAYMENT OPTION 2, 3 OR 5 ABOVE, PLEASE SUPPLY CREDIT CARD NUMBER AND TICK (✓) CARD USED

CARD TYPE: ☐ Visa ☐ M/C ☐ Amex ☐ Bankcard CARD NUMBER:

EXPIRY DATE: AMOUNT TO BE DEBITED: \$

SIGNATURE:

PLEASE TURN OVER

PRIVACY

The information contained on this enrolment form is collected by the College in order to provide you with services and/or products, to communicate with you and to communicate with nominated people in the event of an accident and/or emergency. This information is collected in accordance with our Privacy Policy which is available from the College or at www.acnt.edu.au

REFUND POLICY

Any request for a refund must be made on a Request for Refund form which is available from the College. The form may be lodged in person at the College or sent by mail to Australasian College of Natural Therapies, PO Box K1356, Haymarket, NSW 1240, Australia.

In the event of a student deciding against commencing a course or withdrawing prior to the completion of the course the following refund policy will apply:

- Where the Request for Refund form is received at the College 28 days or more prior to the commencement date of the course, 80% of the course fees paid will be refunded less the enrolment fee and deposit. The refund will be paid within four weeks of the date the Request for Refund form is received.
- Where the Request for Refund form is received at the College less than 28 days prior to the commencement date of the course or after the commencement date of the course, the course fees paid (including the enrolment fee and deposit) will be non-refundable.

Where a student studies on-campus the commencement date of the course is considered to be the first day of the delivery of the course.

Where a student's studies include delivery by distance education the commencement date of the course is considered to be the date that their materials are despatched from the College.

In the event that a student does not commence a course due to sickness or personal crises or commences a course and due to sickness or personal crises cannot continue, that student may be given due consideration for a partial refund once they have outlined their reasons in writing to the Managing Director. Any such refund is at the discretion of the Managing Director. Substantiating evidence may be required. If a refund is approved, the refund will be paid within four weeks of the date the request is received.

Where the College cancels or is otherwise unable to continue to deliver a course which has already begun but before it is completed, does not start a course on the agreed starting day or a course is not provided in full because a sanction has been imposed on the College, all of the course fees paid to the College for that part of the course which has not been delivered will be refunded in accordance with the ESOS Act 2000 and ESOS Regulations 2001. This refund will be paid within two weeks of the date of cancellation.

All refunds will be paid to the person who originally paid the course fees.

The College will provide the student with a written statement detailing how the refund amount has been calculated.

This refund policy does not remove the right to take further action under Australia's consumer protection laws. The College's Grievances and Appeals Policy and Procedures do not circumscribe the student's right to pursue other legal remedies.

SCHOOL AGE DEPENDANTS (INTERNATIONAL STUDENTS ONLY)

If you are intending to come to Australia with school age dependants, you will be required to pay the full fees for their schooling at either a government or non-government school.

CONTACT DETAILS

Please contact the College immediately if you change any details on this form.

For international students, it is a requirement of your student visa that you advise the College immediately if you change your Australian contact details. Where a student fails to satisfy course requirements relating to attendance or academic performance, the College is required to send a notice informing the student of this to the student's last known residential address. If this address is not up to date, automatic student visa cancellation could occur without the knowledge of the student. Such cancellation may not be revoked if it has occurred where the student has failed to keep the College informed of their address.

Change of Address forms are available from the College or www.acnt.edu.au Change of address can also be made on the Student Portal.

AGREEMENT

I, _____ UNDERSTAND AND AGREE TO THE FOLLOWING:

- I understand and agree that fees paid to Australasian College of Natural Therapies Pty. Ltd. ('the College') are refundable only in accordance with the College's Refund Policy, as may be amended from time to time
- I agree to comply with the Terms and Conditions as in the Prospectus and as in the Student Policies and Procedures
- I agree to comply with the Student Policies and Procedures, a copy of which is available from the College or www.acnt.edu.au
- As part of my course requirements I will be involved in and participate in class activities with staff, other students and guest lecturers of the College
- I release and hold harmless the College, its principals, staff, servants and agents in respect to any property loss or personal injury that I may sustain whilst participating in my course or attending the College howsoever caused

STUDENT'S SIGNATURE: _____

DATE: _____

HOMESTAY & EDUCATION AUSTRALIA
Suite 103, Level 1, 379-383 Pitt Street
Sydney NSW 2000 Australia
Telephone 02 9268 0933
Facsimile 02 9268 0399

OFFICE USE ONLY

COURSE ADVISOR:	COURSE COST: \$	DEPOSIT PAID: \$
STUDENT NUMBER:	ENROLMENT FEE: ☐ YES ☐ NO	RECEIPT NO.:
PAYMENT DATE: / /	OVERSEAS STUDENT: ☐ YES ☐ NO	PAYMENT METHOD: